



CALL FOR JOB APPLICATION

Country:	Somalia
Project:	Somalia Capacity Injection Project
Grant No:	P149971
Assignment Title:	Various Positions in Beneficiary Institution
Type of Appointment:	Regular Civil Service Position
Type of Contract:	Performance Based Contract
Duty Station:	Beneficiary Institution's Office in Mogadishu
Expected Start Date:	October, 2017
Reference No.:	FGS/CIM/Civil Service Recruitment/2017

Under the Somali Compact of September 2013, the Federal Government of Somalia established a Government Flagship Programme to build core public sector capacities. A World Bank Public Sector Capacity Injection Mechanism (CIM) supports this. The Ministry of Public Works and reconstruction is among the core beneficiary institutions for the CIM to strengthen staffing levels and capacity in selected line ministries and central agencies. Ministry of Public and Reconstruction invites applications from qualified candidates for the following positions;

Competent candidates will be selected according to the Capacity Injection Mechanism and

Note: this recruitment strongly supports women's engagement and will support working women through paid maternity leave, plus allowances to support 'secure accommodation', 'secure transport to and from work' and 'child care allowances

How to apply

Confidential applications can be addressed to **Mr. Omar Abdi**, CIM Coordinator, National Civil Service Commission, E-mail somalia.ncsc.cim02@gmail.com and please make sure to copy cc, Salah Ahmed the Director General of the Ministry at e-mail: dgsalahmpwr@gmail.com with only a Cover Letter and Curriculum vitae (CV) in WORD .doc format must be delivered by 1500 hours of 17th September, 2017.

JOB DESCRIPTION FOR HEAD OF LEGAL UNIT

1	Job Title	Head of Legal Unit
2	Department	Legal
3	Assignment Location	Mogadishu, MOPW
4	Grade Level	Stream A, Level A3, Step 1
5.	Reporting To	The Director General, MOPW
6	Job Purpose	The Head of Legal Unit is responsible for the overall technical, administrative and management of the section. The incumbent is a career senior civil servant appointed through a competitive process and is responsible for providing leadership and vision for achieving goals of the Section. He/ She shall be responsible for providing technical and professional support to the Director General
7	Objectives of the Job	To provide sound high quality legal advice, interpretation and guidance to the ministry To lead, manage and develop Legal Services in accordance with the Ministries policies and procedures, regulatory requirements, including strategic direction
8	Duties and Responsibilities	<ol style="list-style-type: none"> 1. Oversee and monitor the legal aspects of the ministry and its transaction, in order to protect the ministry's interest and support strategy; 2. Oversee and monitor the implementation of Corporate Compliance Program and its evaluation; 3. Strategically defend the organization against suits and/or claims and lead the prosecution of the organization's claims against others, by leading both of internal and external; 4. To lead and coordinate with other relevant departments in implementing robust control and monitoring the ministry's process to maintain robust compliance; 5. To provide independent advice to Senior management, including views on any strategic development related to local regulatory, politics and economic that might have impact to organization. 6. Dealing with government and/or commercial partners to support ministry strategy; 7. Strengthening ministry's relation and networking to relevant government institutions and key associations; 8. Supervise and develop sub-ordinate as robust team, focus on strategy to build strong people and strong process in Legal Department.

		9. Team Engagement: Develop bonding within the team with sound and competitive working environment.
9	Deliverables	<p>The Head of Legal Unit will be responsible for the production of the following deliverables:</p> <ol style="list-style-type: none"> 1) Effective management of legal compliance issues 2) Clear legislative framework for all contract documentation 3) Supported by the legal advisor, drafts and edits contractors between MOPWH&R and its clients and assure their legality in line with the country's laws and procedures as well as international best practices 4) Effective delivery of all legal requirements in the ministry. 5) Establish, promote, and maintain public service and professional networks including relationships with law firms, local businesses, international investors, academic institutions, dispute resolution centers and the Courts 6) Appropriate custody of Board resolutions and associated Board papers and all legal engagement and contracts
10	Education	<ul style="list-style-type: none"> • A university degree in law or any other relevant field
11	Experience	<ul style="list-style-type: none"> • Minimum 3 years' experience working in a similar assignment
12	Skills Mix Requirements	<ul style="list-style-type: none"> • Excellent team player with a proven track record of working with multi stakeholder community • Strong interpersonal, communication and presentation skills • Languages needed: Somali and English • Other Requirements: Competence, Integrity and Professionalism