

Jamhuuriyadda Federaalka Soomaaliya
Xukuumadda Soomaaliya



جمهورية الصومال الفيدرالية
الحكومة الصومال

The Government of Federal Republic of Somalia
Office of the Prime Minister

CALL FOR JOB APPLICATIONS

PUBLIC SECTOR CAPACITY INJECTION PROJECT,

Country: Somalia

Project: Somalia Capacity Injection Project

Grant No: P149971

Job Title: Legal Advisor

Type of Appointment: Advisor

Reports to: Prime Minister,

Duty Station: Ministry Office, Villa Somalia - Mogadishu

Expected Start Date: September, 2016

Reference No.: FGS/CIM/Civil Service Recruitment/2016

Stream, Grade, Stream B1

Office of the Prime Minister:

The Office of the Prime Minister (OPM) works for the people of Somalia by supporting the Prime Minister and Cabinet to achieve the Federal Government of Somalia's vision and ensuring a whole-of-government approach to enhancing the economic, Social, cultural and environmental wellbeing of Somalia. The OPM drives the Government's objectives, coordinates policies and services across the whole of government and enables effective stewardship of the civil service. This is achieved through providing leadership across government institutions.

The OPM's work is based on shared values that focus on high performance and achievement, ethics and sound people management. These values highlight what OPM stands for and influence how we work. Those values are:

- Professionalism and Excellence – We focus on outcomes, take responsibility for our work, provide consistent and accurate advice, and demonstrate drive, energy and initiative;
- Integrity – We are ethical, impartial and honest;
- Care – We support our people, recognize their value, and invest in their development. Together we are respectful, honest and enthusiastic;
- Service – We are custodians of good public governance providing responsive service to the community and government;
- Respect – We are collaborative and courteous in our dealings with internal and external colleagues and stakeholders

Working in the OPM will give the Legal Advisor a broad range of information on policies, programs and portfolios to which legal knowledge may be required to shape for further processing, delivery and reporting.

Competent candidates will be selected according to the Capacity Injection Mechanism and National Civil Service Commission recruitment manual and procedures.

Note:

“This recruitment strongly supports women’s engagement and will support workingwomen through paid maternity leave, plus allowances to support ‘secure accommodation’, secure transport to and from work’ and ‘child care allowances”

How to apply

Confidential applications can be addressed to **Mr. Omar Abdi**, Capacity Injection Mechanism Coordinator, National Civil Service Commission, E-mail somalia.ncsc.cim02@gmail.com and please make sure to copy cc, Mohamud Esmail, OPM, e-mail: mohamud.esmail@gmail.com, with only a Cover Letter and Curriculum vitae (CV) in WORD .doc or .docx format must be delivered, by 1500 hours of **September 22, 2016**.

“Applications addressed exclusively to the one of the above email addresses would not be considered”

Duties and Responsibilities

The Legal Advisor is expected to support the Prime Minister on a broad range of legal issues including analytical, investigative and drafting responsibilities, He/she is responsible for establishing a strong legal unit in the OPM and building a legal team of civil servants to manage the day-to-day legal affairs of the OPM.

Specific tasks shall include:

- Provide legal guidance to the Prime Minister and Deputy Prime Minister in the performance of their duties and in relations to all aspects of the business of the Office of the Prime Minister
- Conduct detailed analysis of legal risks and provide legality assurance to the Prime Minister and Deputy Prime Minister
- Establish a high performing legal unit in the OPM, develop legal standards and practices manual and train, coach and mentor civil service/legal services staff of the unit to achieve professional best practice
- Provide advice on papers submitted to the Cabinet and its Committees to ensure that it conforms with existing laws and international legal requirements
- Provide support on discrete legal issues and advise Cabinet Ministries on drafting and structuring of undertakings and remedies emerging therefrom
- Foster legislative reform including training and preparation for accession to various international Conventions and facilitating/supporting the drafting and adoption of domestic legislation
- Establish, promote and maintain public service and professional networks including relationships with law firms, local businesses, international investors, academic institutions, dispute resolution centres and the Courts

- Write and interpret laws and regulations bordering on the roles and functions of the OPM and set up procedures to enforce them
- Write, publish and promote legal literature on Somalia: its' arbitral praxis, public international law, investment law and issues pertaining other legal developments and reports for circulation

Key Deliverables

- Functioning Legal Unit in the OPM
- Legal Advice on policies and program including flagship programs
- Legal advice on international agreements and conventions
- Guidelines on legal procedures
- Various reports on legal training of staff, laws and regulations drafted
- Quarterly and annual performance reports
- Work plan and budget of legal unit

Qualifications

- Master's degree in Law with a minimum of 7 years post qualification experience.
- Demonstrated experience in working and advising governments, working in arbitration, public international and investment legal sectors
- Strong interpersonal relations
- Strong analytical, organizational and observational skills
- Effective oral and written communication and presentation skills